

FELSTED PRIMARY SCHOOL

PROSPECTUS



Nurturing today's minds for tomorrow's challenges

- Be Respectful
- Be Kind
- Be Safe



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SENIOR LEADERSHIP TEAM



**Mrs Bryony Collins -
Headteacher**

"It has been my great privilege to work at Felsted Primary School for more than 20 years. I have seen many changes but the ethos and positive team spirit has remained. Children come first and staff endeavour to get the very best from each unique child. Children are offered varied and purposeful learning experiences that keep them engaged and well motivated during their time with us."

**Deputy Headteacher –
Miss Charlotte Hart**



**SENCo –
Mrs Lucy Coote**



**EYFS/Key Stage 1
Leader – Miss Selina
Wiseman**





SCHOOL VALUES



At Felsted Primary School we endeavour to achieve high levels of attainment in all areas of our pupils' development. We work towards these Core Values:

- ◆ **Be respectful**
- ◆ **Be kind**
- ◆ **Be Safe**



CURRICULUM



Our school is a Primary School, which means that the school curriculum is organised into three stages and your child will be able to be taught here until they move on to Secondary School.

The Early Years Foundation Stage (EYFS) covers your child's first year in school and the transition from Nursery to School. This is 'Reception class.'

Key Stage One is the two years spent in Year One and Two. This was previously known as the 'infant' stage of Primary.

Key Stage Two (or the old 'junior' stage) starts when your child is in Year Three and progresses through Years Four, Five and Six.

Teachers use a combination of topic and subject based approaches. Children and their teachers often work outside the classroom and in the school grounds. We also organise educational visits and invite visitors into the school, all of which extend your child's curriculum.



TEACHING AND LEARNING EYFS

EYFS (Reception Year)

Learning in EYFS is planned around:-

The Prime Areas:

Personal, Social & Emotional
Development, Physical
Development and
Communication and Language

The Specific areas of:

Literacy, Mathematics,
Understanding of the World,
Expressive Arts and Design

The classroom environment, special outdoor area and teachers' planning ensures that these key areas are available to children at all times during the day. Children are encouraged to learn through both well-planned, purposeful, independent play activities and guided sessions where they work with their class teacher or a Learning Support Assistant. The children enjoy role-play activities linked to these areas and are encouraged to become independent learners. They are taught in a very interesting and stimulating way, which means that their learning is very much 'hands on!'





TEACHING AND LEARNING KS1/2

Key Stage One/Key Stage Two

The curriculum is organised more formally into subject areas for Years One to Six. There are 3 core subjects:

- English (more commonly referred to as Literacy, Mathematics (or Numeracy) and Science

In addition, schools must teach RE

There are other key subjects that are taught, 'The Foundation Subjects' are:

- Music, Art and Design, P.E., Geography, History, Computing
- A foreign language at KS2

For all subjects we adopt the Government advice on the timing, planning and practice. Teachers plan closely together in order to ensure the necessary continuity for our children. Teachers continually monitor the children's progress to ensure their planning is relevant to the level children are working. There is a lot of information about what we teach and how we teach in the 'Parent' section of our website.

Year 1 children undergo a phonics test in the summer term.

Year 4 children take part in the Multiplication Tables Check in June.

At the end of Key Stage Two (Year Six) children will be assessed using the national Standard Assessment Tests (SATs). Children are assessed in Mathematics, Reading, Writing, Spelling, Punctuation and Grammar. The outcome of SATs is reported nationally as well as to parents.



LATEST PERFORMANCE DATA

STATUTORY ASSESSMENT	FPS	NATIONAL
EYFS - GOOD LEVEL OF DEVELOPMENT	73%	65%
YEAR 1 PHONICS	90%	75%
KS2 SATS		
READING	86%	73%
WRITING	82%	71%
MATHS	79%	73%
COMBINED	68%	59%



SPECIAL EDUCATIONAL NEEDS

Felsted Primary School is a fully inclusive school. We aim to provide an environment where all children are able to achieve the best possible education and care and become confident learners. We aim to ensure that each child is supported in reaching their full potential and is regarded of equal worth, regardless of age, gender, race, or ability.

Children and young people with additional needs have unique learning requirements and social, emotional, cognitive or physical needs that make it harder for them to learn than other children so these children may need extra or different support.

The objectives of our SEND programmes are to:

- Use a graduated response for identifying, assessing and responding to children's needs at an early stage.
- Monitor and review our practice and provision and, if necessary, make adjustments.
- Liaise with and support parents and children with additional needs through a range of strategies including developing individual programmes of work.
- Set realistic and appropriate targets, building on what children can do through small, achievable steps.
- Monitor, assessed and review children's progress each term, with parent's being involved continuously, along with class teachers and support staff.

Our Special Educational Needs Coordinator has responsibility for working alongside class teachers and Learning Support Assistants to manage all SEND provisions and ensure that all children are able to get the most from their time at Felsted Primary School.

We work in partnership with other local agencies in meeting individual children's needs including the School Nurse, Specialist Teachers and Educational Psychologists. For further information, please see Essex Local Offer Website which is published as part of the Special Educational Needs and Disabilities (SEND) reforms under the Children and Families Act 2014 - www.essexlocaloffer.org.uk.

We very much look forward to working together with you and your child. If you have any questions, we welcome conversation with Teachers, Head Teacher or the SENCo at any time.



SCHOOL PARLIAMENT

Children are involved in many important aspects of the school. School Parliament/Eco Committee meet regularly to discuss suggestions from each class. These roles are elected by each class



The House Captains lead their teams and encourage other children in their House to do their best. They make a speech to their house and are then voted for.





FACILITIES

The Great Outdoors

We are very fortunate to have extensive school grounds, a hall, hard court playing areas, a separate playing area for Foundation Stage, an outdoor area for Year 1 and three playgrounds. In addition we are lucky to have some lovely playground equipment, colourful play-ground markings and an open air, heated swimming pool (used during the second half of the Summer term). We have a wildlife area and a vegetable garden.



OPAL (Outdoor Play and Learn)

The OPAL Programme gives children the opportunities to play and be children and therefore giving them skills to achieve our school vision of 'Nurturing today's minds for tomorrow's challenges' as well as giving children the opportunities to put our school values into practice

The Latest Technology

We have a bank of chromebooks/iPads in each class base that children use to enhance their learning. They follow a computing scheme but we also integrate technology into other lessons where appropriate.



A Wonderful World of Books

The children love using the library; the shelves are stacked full with books! They all take a library book home each week and use the electronic system to search for and borrow books. It is a relaxing and colourful place to immerse yourself in the pages of a good book.

We are lucky to be able to call upon Reading Superheroes from time to time. Watch out for Major Read, Paige Turner, Brooke Shelf and many others whizzing around the school to check how the children's reading is progressing!



We would like every child to read at home daily and to have this recorded in the reading diary. Children can earn certificates, book and badges as a reward. Check out 'Reading Champions' on our website for more details.





COMMUNICATION

We recognise the importance of keeping parents informed about how your child is progressing in school and also about school matters in general. Below are some of the ways in which we achieve this:



We use – an online learning journal – to share photos/videos and details of activities/learning with parents.

A curriculum map with an overview of learning is on our school website to inform you of the topics to be covered in class under each of the subject areas.

We have Parent Consultation Evenings each term. In the Autumn there is an opportunity to 'Meet the Teacher' and find out what will be covered over the year. The Spring term meeting is more formal with allocated times for an appointment. After the annual school report in the Summer term we have another open evening when parents can drop in to talk to staff and see their child's next teacher and classroom.

The Headteacher meets with Parent Representatives for each class half termly to provide updates and discuss any suggestions/issues from classes. This is then fed back to classes by each representative.

Curriculum sessions are run by the staff, to introduce you to particular curriculum subjects/new initiatives.

A weekly newsletter, the 'Friday Flyer' is emailed home with information, reminders and notices of awards, certificates and achievements.

A celebration assembly is held every Friday afternoon. The children are nominated for awards and parents are invited in to see this. We also hold a Reading Champions assembly each week and once a half term to award badges.

The children perform in a class assembly during the year to show work to parents.

The class teachers and the Headteacher are always happy to talk to you about your child should you have any queries or concerns. You can make an appointment at the office or by emailing or messaging on Tapestry.

In-App messages are sent through the Arbor App to inform parents of assemblies, meetings or children's work achievements.



COMMUNITY LINKS

At Felsted Primary School we aim to build up a school community based on mutual care, respect and consideration for others. We also work to build positive relationships with the wider village community, for it is only when we look beyond ourselves that we can enrich the world with our presence.

We have many lovely community readers from the village who come into school to listen to pupils read. They help a great deal and our Reading Age increase through the school is phenomenal as a result. All our volunteers are DBS checked.

The school participates in events with village societies. We have an active link with the Parish Church. The school takes part in Christmas and Harvest concerts (when we invite elderly people from the community into school) and services, such as the Poppy Day ceremony. We have an annual Grandparents' Day where visitors take part in lessons.

The children are made aware of the needs of those less fortunate than they are. We support three main charities, GOSH, Battersea Cats and Dogs Home and Alzheimer's Society. We also support many other charities; local, national and overseas.

The school also takes part in sporting and music events with other primary schools in the area. We maintain strong links with the Helena Romanes secondary school in Great Dunmow and Felsted School, visiting the schools for sports events, performances and to prepare for transition to secondary school at the end of Year 6. We are a member of Dunmow Excellence in Education Partnership (DEEP); 10 local primary schools who work together to raise standards in all our schools.





ADMISSIONS

Admissions

Children are legally entitled to a place in school at the beginning of the term after their fifth birthday. However, at Felsted Primary School your child is able to start school at the beginning of the academic year in which they turn 5. If your child is summer born, there is the option of deferring your application to the following year.

Admissions Policy

The number intended to admit is a maximum of 30.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Children looked after;
2. Children with a sibling attending the school;
3. Distance of the home address from the school;

The school has no religious affiliation.

There is no guarantee of a place for children living in the priority admission area:

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Appeals

Essex County Council are responsible for admissions to the school. When parents are unsuccessful in their application for a place, the arrangements for an appeal within the terms of the 1998 School Standards and Framework Act apply. Please contact Essex County Council for further details.



THE GOVERNING BOARD

Felsted Primary School's governors are responsible for:

- Setting and upholding the school's vision, ethos and strategic direction
- Holding senior leaders to account for the educational performance of the school and its pupils, by closely monitoring delivery of the school's development plan and driving continuous performance improvements
- Ensuring pupils' safeguarding and the wellbeing of all pupils and staff
- Overseeing effective management of financial resources
- Ensuring the voices of stakeholders are heard

The governors aim to ensure the school:

- Provides a safe and secure learning experience both in and out of school
- Delivers a broad and engaging curriculum through high quality teaching
- Supports all pupils to reach their academic, sporting, social, moral & creative potential
- Facilitates the health & emotional wellbeing of all pupils and staff

The governing board consists of volunteers from across the school and wider community including representatives from Staff, Parents, Church, Local authority, Parish Council and Business.

Our governors bring a breadth of skills, qualifications and experience from many professions to build the board's collective strategic leadership capabilities. Membership is reviewed regularly, and relevant training given from Induction to Leadership qualifications. Details of all our governors can be found on the governors' page of the school website: <https://www.felsted-pri.essex.sch.uk/governors> This webpage also provides a link to all the minutes of previous Parents' Forums. One of a variety of stakeholder consultations, these meetings are held on a regular basis to discuss current issues.

Parents can contact the governors by emailing admin@felsted-pri.essex.sch.uk



Felsted Parent Teacher & Friends Association (PTFA)

The PTFA at Felsted Primary School is a small team of volunteers who help raise additional money through fun events to be able to fund extra activities and equipment for the school.

Events that we organise include:

- Discos
- Christmas Bazaars
- Easter Egg Hunt
- Summer Fetes
- Fireworks
- The Essex Lottery/easyfundraising/Amazon Smile

The funds that we raise have been used within the school to pay for activities and equipment such as:

- Pantomime Trip
- New Dosing System for the swimming pool
- Class initiatives
- Whole School Seaside Trip
- OPAL Resources



CONTACT DETAILS

School address: Felsted Primary School
Watch House Green
Felsted
Dunmow
Essex
CM6 3EB

Telephone: 01371 820215

Email: admin@felsted-pri.essex.sch.uk

Map of the School Location

